



New Mills and District U3A

Group Leaders' Pack

SECTION 4 – Equipment and Resources

1. General Resources

The U3A has purchased a number of assets which are available to groups on request. Enquiries on availability can be made to any committee member.

Item	Keeper
Rotary paper trimmer	Margaret Weaver
Flip chart easel	John Aldridge (at Footsteps)
Display Boards	Sue Rivers
Small CD player	John Aldridge
2 rubber floor cable safety covers	Ann Apps
2 extension leads	Sue Rivers
Indoor bowls mat	Providence URC Church (Alan Gibson)
Table top flip chart	Anni Bowden
Urn	Town Hall
Refreshment supplies	Sue Rivers
2 large hot water flasks	Ann Apps
Box of cups	New Mills Adult Education Centre
Card table	Hazel Perry

Several of these were purchased at the request of Group leaders and suggestions for further items are welcome. Low cost items may be purchased at the discretion of the Treasurer, with the support of a second Committee member. Higher cost items will require Committee approval. Initially contact any Committee member with your suggestion.

2. Teaching/Learning Resources

The above resources can be of use to many groups but, with committee approval, finance is available for materials relating to the content of single groups. Examples have included journals providing subject material for language groups, teaching video films, reference books.

In general these should be usable across a group and over a period of time, rather than consumables. However, if in doubt discuss with any Committee member.

3. On-line (see also Section 2)

A range of subject resources is available from the U3A directly. Details are on the U3A web site and from time to time are featured in U3A News or U3A Sources (circulated with U3A News or available on the U3A web site). Some items have a small charge associated with their accessing or downloading. If this is on behalf of a group, such charges can be paid out of U3A funds with prior committee approval.